

To: Cabinet
From: Kathy Johnson
Subject: Minutes of May 28, 2013 Cabinet Meeting
Date: May 28, 2013

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Hutchins, Ives, Johnson,
Kocher and Schlack
Staff Absent: Horton

Approval of the Minutes

The minutes of the May 14, 2013 meeting were approved.

Discussion and Action Items

- *Planning Meeting:* Cabinet members discussed the agenda for upcoming June 4, 2013 Cabinet Planning meeting
 - One Vision One Voice:* The President presented and the Cabinet discussed the overarching reasons for College reorganization:
 1. Better align KVCC with our core objectives
 2. Promote better teamwork among the units
 3. Promote better communications
 4. Increase accountability
 5. Create clearer more data driven effective decision making
 6. Review and understand checks and balances, internal controls, and compliance
 7. Capitalize on our individual strengths
 8. Facilitate leadership development and succession planning
 9. Drive a culture of change and urgency

Organizational team objectives for achieving *One Vision One Voice* will be discussed at the June 4 Cabinet Planning meeting

- *Budget:* The proposed FY 2013-2014 Budget will be reviewed at a Board Budget committee meeting May 29
The Cabinet discussed the high increasing cost of state mandates such as MPSRS contributions compared to the unchanged benefit received from annual state community college allocation.
- *Travel:*
 - Steve Cook and Mike Thompson to travel to Lansing Michigan (Michigan Community College Association) on June 12, 2013 for the MCCVLC - Project GOALS Web Accessibility workshop
 - Denise Lindsley to travel to Grand Rapids, MI (GRCC) on May 30 to observe the Math Fast Track program (she will attend with group previously approved at May 14, 2013 Cabinet meeting)
 - Irene Turcott and Paula Wilson to travel to Holland MI (Hope College) on May 30, 2013 for West Michigan Information Literacy meeting

- Nancy Vendeville and Darlene Kohrman to travel to Knoxville, TN (Pellissippi State Community College) June 9 – 11, 2013 for a site visit related to math course redesign
- David Lynch and Joshua Essar to travel to Chicago, Illinois June 18-20, 2013 for Puppet Fundamentals for Systems Administrators IT training
- **Grants:**
 - Authorized and approved three year \$201,000 Innovative Thinking Grant - Reaching Students Where They Are – The Mobile Experience
 - Approved the Student Success Center seeking retail/commercial sponsorships for upcoming Cougar Connection

Personnel and Operations

- *Kudos! were given to the following:*
 - Dawn Pantaleo, Charlie Fuller, Larry Taylor, Howard Carpenter, Dwight Coblenz, Gehry Gross, David Brock, Rhonda Garthe, Tom Keena, and Majida Beattie for hosting a great KRESA 8th and 9th grade non-traditional career expo for girls on May 17. Approximately 350 students attended
 - Tony Ide for doing a great job integrating the carpet install with program schedules at M-TEC
 - Sandy Fletcher for catching and facilitating the correction of a significant vendor charging error
- Reality Check – New and Follow Up
 - none
- Hires/Resignations/Retirements
 - Karen Ann Maas retiring June 30
 - H/R will work with Dennis Bertch to fill the Sr. Office Specialist – dental hygiene position following the recently announced retirement of Marian Peck.

Other

- SSC Team leaders will have coffee and lunch served during the planning meeting on June 18
- Steve Cannell shared recent student survey results data

Next Meeting – The next regular Cabinet meeting is scheduled for:

Tuesday, June 11, 2013 at 8:00 a.m. in the Board Room- 3365.